

KERALA BIOTECHNOLOGY COMMISSION, KSCSTE
BIOTECHNOLOGY TRAINING AND WORKSHOP (BTW)

Utilization Certificate

(for the period from _____ to _____)

Project title: _____

Certified that out of Rs..... sanctioned by Kerala Biotechnology Commission, Kerala State Council for Science, Technology and Environment vide Council Order No. (P) dated towards financial assistance for the conduct of Biotechnology Training and Workshop programme entitled..... held during..... to, an amount of Rs..... was utilized for the purpose for which it was sanctioned, leaving a balance of Rs. at the close of the Project as shown in the Statement of Expenditure annexed.

Name & Signature of
Co-ordinator

Name & Signature of the Head of
the Institution

Name & Signature of Finance
Officer/Chartered Accountant

Office Seal

KERALA BIOTECHNOLOGY COMMISSION, KSCSTE
BIOTECHNOLOGY TRAINING AND WORKSHOP (BTW)

Statement of Expenditure

(For the period from _____ to _____)

Project title: _____

Sl. No.	Sanctioned Head of Expenditure	Amount Sanctioned (Rs.)	Expenditure Incurred (Rs.)	Accrued Interest if any (Rs.)	Unspent Balance (Rs.)
1.	Honorarium				
2.	Consumables				
3.	Travel				
4.	Training materials				
5.	Publicity materials				
6.	Refreshments				
7.	Any other				
8.	Total				

Certified that I have exercised all kinds of checks to see that the grant has been utilized for the purpose for which it was sanctioned by KBC-KSCSTE vide Council Order No.

Dated.....

Name & Signature of
Co-ordinator

Name & Signature of the Head of the
Institution

Name & Signature of Finance
Officer/Chartered Accountant

Office Seal